

PROJECT INITIATION DOCUMENT (PID)

Project Name:		Project Name:	
Project Manager:		Project Name:	
Project Sponsor:			
Business Need:			
Project Purpose:			
Scope:	In Scope: Out of Scope:		
Key Stakeholders:			
Does this project have an IT element?		Feasibility Study Required?	
Approximate Project Timescale:			
Start Date:		End Date:	
Initial Risks:			
Estimated Costs:			
Project Authorization:			

Project Sponsor Signature:

Date:

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